

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
17 NOVEMBER 2021
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster is holding a regular meeting at 7:30 PM, on November 17, 2021 at Village Hall, at 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde, George Gaspar, Tom Boissonnault
Village Police Chief:
Village Engineer: Todd Atkinson
Village Counsel: Jennifer Herodes,
Clerk & Treasurer: Michelle Chiudina
Deputy Clerk-Treasurer: Donna Milazzo

Absent:

John Del Gardo

Gregory Folchetti

Pledge to flag.

Notion of Exits

Mayor Schoenig motions to open the meeting, Trustee Bryde 2nd, all in favor 5 to 0.

Regular Meeting

1. Monthly Reports

- 1.1. Police Report, October, 2021. Chief Del Gardo was unable to attend the meeting but provided the Board with the Police Report for October, 2021. Trustee Bryde reviewed the report and notes that there were changes in the ticket amounts per usual. She also notes that she is happy that the people parking in the handicapped spots are being ticketed. Trustee Gaspar asks how many tickets there were and Trustee Bryde confirms that there were 18 tickets this month and 13 tickets the previous month. Trustee Bryde motions to accept the Police Report for October, 2021, as written, Trustee Boissonnault 2nd, all in favor 5 to 0.
- 1.2. Code Enforcement Report, October, 2021. Code Enforcement Officer, Mr. Bill Scorca, provides the Board with the Code Enforcement Report for October, 2021. Mr. Scorca informs the Board of the ongoing projects in the Village such as 76 Gas Station, 2-16 Main Street, and El Universal Deli fire that occurred and notes that the code now requires Knox Boxes on all commercial buildings and Mr. Scorca and Mr. Joe Hernandez will inform businesses. Mr. Scorca explains the ongoing issues with 20 Garden Street lawn upkeep and notes that a representative did not appear in court for the first ticket. Trustee Boissonnault inquires about the next steps in this situation and Mr. Scorca explains that someone from the company who owns the property can be arrested if they are in the Village. Mr. Scorca confirms that the Judge can increase the fines. Mr. Scorca notes the status of cases with 466 North Main and Property Registration tickets. Mr. Scorca discusses the issues at 532 North Main Street and the dilapidated garage that is behind the building. Trustee Bryde asks why the garage is just now being dealt with and Mr. Scorca explained that it was covered by trees that are now removed for the project at 530 North Main Street. Mr. Scorca discusses the First Baptist church walk way and the sidewalk done on Wells Street. Trustee Bryde notes the increase in everything except certification. Mr. Scorca notes that when the project across the street starts, he will need help with inspections but an outside inspector will also be needed. Mayor Schoenig motions to accept the Code Enforcement Report for October, 2021, Trustee Bryde 2nd, all in favor 5 to 0.

2. Resolution 111721-1: Purchasing Police Vehicle. Clerk Chiudina explains that the Village was supposed to purchase a police vehicle from Beyer Fleet, which was approved on the April 21, 2021 meeting. Clerk Chiudina continues explaining that vehicle will not be ready until late winter or early spring. Clerk Chiudina informs the Board that this vehicle will now be purchased with a grant from Senator Harckham's office, along with two police bicycles and two police radars, and the funds will be available early next year. Clerk Chiudina notes that she received quotes from two banks, Putnam County Savings Bank and Mahopac National Bank and one leasing company, Real Lease. Clerk Chiudina determined that

the best option is the Real Lease quote, as it will include some coverage under the lease agreement. Mayor Schoenig motions to approve Resolution 111721-1, Trustee Gaspar 2nd, all in favor 5 to 0.

3. Refuse Rate Increase, 2022-2024. Clerk Chiudina reiterates the conversation from the last meeting. Deputy Mayor Piccini notes that this price will stay the same until the Board chooses to extend the contract and that the Board can renegotiated the terms of the contract at the end of 2024. The Board discusses the payment options for residents. Mayor Schoenig motions to approve the increase in the refuse rate to \$450 per unit per year and the increase in the monthly rate to \$40 per unit per month, Trustee Gaspar, 2nd, all in favor 5 to 0.
4. 25 Marvin Avenue Survey. Clerk Chiudina states that Counsel Herodes has received the plat for the parcel that will be subdivided so that the lab building can be sold. Mr. Todd Atkinson informs the Board that he is currently working on a plan to separate the utilities from the lab building and the filtration building as they are currently shared. Mr. Atkinson notes that he will present the proposal at the first meeting in December, which is December 15, 2021.
5. Inter-Municipal Agreement with Town of Southeast. Counsel Herodes states that the Town of Southeast is still weighing their options regarding the Brewster Heights Water District. Mr. Atkinson notes that the Town will need to have an EAP and the Village is a part of that. Both parties determined that this back up would most likely not be used ever but the EAP still needs to present it to the DEP. Counsel Herodes notes the need for input from the Town, and states that this agreement will mirror the Peaceable Hill Water District agreement. Mr. Atkinson states that he is waiting on Special Districts, but will reach out. Mayor Schoenig notes that any charges incurred due to this project will be paid by the Town. Deputy Mayor Piccini asks if this needs to be an implemental plan or can it be theoretical. Mr. Atkinson states that the DEP will be shutting down the main aqueduct for at least 3 months, possibly 6 months, and if the water at the reservoir where Brewster Heights gets their water from, drops below a certain level, that district will not be able to get water, so this EAP needs to be implementable by the Town. Mayor Schoenig motions to enter into the Inter-Municipal Agreement with the Town of Southeast for the Brewster Heights Water District, Deputy Mayor Piccini 2nd, all in favor 5 to 0.
6. Waste Water Treatment Plant Issues. Mr. Atkinson notes the RBC #1 is in the process of being repaired and has significant wear on the shaft. Mr. Atkinson provided a quote of \$8,975.00 to replace the bearing and shaft from C3ND, who is currently working on the RBC. Mr. Atkinson explains the repair process to the Board. Mayor Schoenig motions to approve the quote from C3ND for \$8,975.00 to repair the RBC bearing and shaft, Deputy Mayor Piccini 2nd, all in favor 5 to 0. Deputy Mayor Piccini authorizes Mayor Schoenig to sign, Trustee Gaspar 2nd, all in favor 5 to 0.
7. Correspondence Sent & Received for October, 2021. Mayor Schoenig motions to approve the Correspondence Sent & Received for October, 2021, Trustee Gaspar 2nd, all in favor 5 to 0.
8. Minutes for Approval – November 3, 2021. Trustee Bryde motions to approve the Minutes from the November 3, 2021 meeting, Deputy Mayor Piccini 2nd, all in favor 4 to 0. Mayor Schoenig abstains.
9. Vouchers Payable. Trustee Bryde reviewed the vouchers at Village Hall and found everything in order. Mayor Schoenig thanks Trustee Bryde.

9.1. A -	GENERAL FUND	\$138,629.32
9.2. C -	REFUSE & GARBAGE	2,732.56
9.3. EN -	ENGINEERING FEES ESCROW ACCT	5,483.25
9.4. F -	WATER FUND	110,368.75
9.5. G -	SEWER FUND	72,988.50
9.6. H65 -	WELLS PARK BIKE PATH CONNECTOR	4,196.99
9.7. TA -	TRUST & AGENCY	8,282.63

Total Vouchers Payable	\$342,682.10
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Mayor Schoenig motions to approve the vouchers payable, as written, Deputy Mayor Piccini 2nd, all in favor 5 to 0.

10. Other Business

- 10.1. Deputy Mayor Piccini discusses the changes she wishes to see to the Zoning Code, specifically the Special Exception Use Permit. Counsel Herodes discusses with the Board the possible changes but ultimately decides to follow up with more information at a meeting in 2022. Mr. Atkinson recommends that the Board shouldn't change anything while there are ongoing projects in front of the Planning Board.
- 10.2. Trustee Gaspar discusses the height requirement on Main Street that are currently in the Village Code. He clarifies that maximum height on the street is five stories but the fifth story would have to be stepped back like a balcony. Trustee Gaspar discusses the building height definition which have exceptions, but would like to add stair bulk heads and open trellis structures. Trustee Gaspar discusses the potential solar panels and outdoor area on the

roof like a patio that was presented in the Brewster Crossings Place. Counsel Herodes notes that the modification to the code would require a local law and a public hearing. Deputy Mayor Piccini suggests that if any other changes should be sent to Counsel Herodes so that it can be done in one session. Clerk Chiudina notes that the Board will also want to update zoning schedule as well.

10.3. Trustee Bryde attended the veteran's ceremony and there was a great turnout especially from newly elected officials. She and Clerk Chiudina reviewed the holiday flowers that will go up on Main Street at the end of November. Trustee Bryde notes that training sessions went well and the Planning Board Public Hearing had a lot of positive comments.

10.4. Trustee Boissonnault notes that the Girl Scouts will be decorating the tree tomorrow, November 18th and it will possibly be lit that day. Trustee Boissonnault asks that the Board decide on when it will be turned for the holidays. Southeast Museum Director Amy Campanero asked if the Board will do something along the lines of a tree lighting on the same night as the museum's caroling event. The Board discusses their options regarding the event. The Board agrees the tree should start being lit after Thanksgiving. Trustee Boissonnault provides the Board with an update on AV equipment, and states that nothing is available but would like to purchase everything that is needed at one time.

11. New Business

11.1. Deputy Mayor Piccini discusses an email she received from NYCOM regarding changing the Code Enforcement law pertaining to the amount of time from a violation to when Code Enforcement can write tickets. Clerk Chiudina did not see this email as it was in her junk mail but will review the notice with Code Enforcement.

11.2. Mayor Schoenig asks Counsel Herodes about the changes to the marijuana laws and how it will affect the Village handbook, and Counsel Herodes agrees that the Board should look into it. Clerk Chiudina will reach out to the HR Solutions to see what needs to be done.

12. Public Comment.

12.1. Mr. John Lord notes that the Town of Southeast has a Special Use Permit not a Special Exception Use Permit. Mr. Lord asks if the Village will receive recreation fees, and Mayor Schoenig states that the Village will be paid upon site plan approval.

13. Mayor Schoenig motions to go into Executive Session, with Village Engineer, Mr. Todd Atkinson, for contractual matters, Trustee Bryde 2nd, all in favor 5 to 0.

14. Mayor Schoenig motions to come out of Executive Session, Trustee Boissonnault 2nd, all in favor 5 to 0.

15. Mayor Schoenig motions to adjourn, Trustee Gasapar 2nd, all in favor 5 to 0.